



# THORP ARCH

## PARISH COUNCIL

### DRAFT MINUTES OF THE MEETING OF THORP ARCH PARISH COUNCIL HELD

**Thursday 12<sup>th</sup> September 2024 – 7.00pm**  
**at Lady Elizabeth Hastings School**

**PRESENT:** Councillors: Nicola Midgley – Chair (NM), David Hartley (DH), Ernest Sugier (ES), Gaby Morrison (GM)

**IN ATTENDANCE:** Tina Wormley

**OTHERS:** Ward Cllrs: Alan Lamb (AL), Penny Stables (PS)

998	<b>PUBLIC REPRESENTATIONS</b> None.	
999	<b>TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE</b> Steve O'Loughlin (SOL), Edward Harrowsmith (EH), Ward Cllr Norma Harrington (NH)	
1000	<b>POLICE REPORT</b> Four crimes reported for the month of July. The next PACT meeting will be held at Wetherby Methodist Church on Tuesday 1 <sup>st</sup> October at 6.30pm.	
1001	<b>DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS</b> None.	
1002	<b>TO APPROVE the MINUTES of the LAST MEETING</b> The minutes of the meeting held on Thursday 8 <sup>th</sup> July 2024 were accepted as a true record.	
	<b>TO APPROVE the ALLOTMENTS SUB GROUP MINUTES of the MEETING HELD ON 19TH AUGUST</b> The minutes of the meeting held on 19 <sup>th</sup> August 2024 were accepted as a true record and recommendations agreed.	
1003	<b>CORRESPONDENCE</b> A resident made an enquiry about the road in front of The Green, with a request for the PC to adopt it. However, it is already adopted by Leeds City Council.	
1004	<b>ISSUE LOG UPDATE</b> Issue log circulated. The log is updated monthly and any material changes noted.	
1005	<b>FINANCE</b> a. Payment of accounts authorised.	

	<p>T Wormley Salary £985.38</p> <p>HMRC PAYE £271.95</p> <p>T Wormley Home Expenses £30.95</p> <p>CanDo Studio Website Hosting and additions £42.00</p> <p>HSBC Bank Charges £8.00</p> <p>RM Landscapes Grass cutting and Gardening £436.00</p> <p>N Midgley Expenses £3.36</p> <p>YLCA Training £35.00</p> <p>a. To authorise payment of accounts presented</p> <p>b. Balances and receipts noted.</p> <p>c. Bank reconciliation circulated and agreed.</p> <p>d. Resolved £10,000 for two Speed Indication Devices (SIDs). One to be located at the bottom of Wood Lane and one by the bridge on the exit from Thorp Arch to Boston Spa.</p>			Clerk
1006	<p><b>PARISH DEVELOPMENT MATTERS</b></p> <p>a. Blossomfield Area – Residents are unhappy about the state of the green areas and have submitted complaints to the managing agent. Four prospective resident directors for the Management Agency have come forward.</p>			ES
1007	<p><b>PLANNING</b></p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p>			
1008	<p><b>PARISH PROJECTS</b></p> <p>a. Wood Lane path – Currently out to tender.</p> <p>b. <i>Community Together</i> meeting to be held Thursday 26<sup>th</sup> September. DH to chair the meeting. <i>(Now cancelled)</i>.</p>			Clerk/NM EH DH
1009	<p><b>ORGANISATIONAL MATTERS</b></p> <p>a. Allotments – Land now handed over. Contractor agreed and preparation work has commenced. Resolved to join the National Allotment Society.</p> <p>b. New Website – The new website is up and running. Resolved to apply for a Gov.uk domain name.</p> <p>c. October Meeting – Agreed to hold the next meeting as planned on 14<sup>th</sup> October. The Chair cannot attend so the deputy will chair the meeting.</p> <p>d. Clerks Pay Scale – The Clerk left the meeting whilst a discussion was held about pay scales. The Chair noted the minutes. Following the discussion, it was unanimously agreed to increase the pay scale. No date was set for the increase. A further discussion will be held following the budget meeting.</p> <p>e. Resolved to purchase a dedicated PC telephone number. Clerk to purchase a sim card.</p> <p>f. Resolved to adopt the draft Biodiversity Policy, prepared by the Clerk.</p>			Clerk GM/ES  Clerk  SOL  NM  Clerk Clerk
1010	<p><b>INFRASTRUCTURE AND GREEN ISSUES</b></p> <p>a. Verge Creep and overgrown vegetation on Walton Road has been cut back by the Community Payback Team. The PC noted that the work was of excellent quality.</p> <p>b. Ward Cllrs reported that the first Road Safety and Highways meeting will be held on Tuesday 1st October 4pm, at Walton village Hall. The Highways Engineer will be in attendance to take questions. The meeting is open to residents. Cllr Lamb asked the PC to prioritise 3 highways issues and to forward them to him. Ward Cllrs also reported that a camera will be installed at the bridge to capture HGVs illegally making the crossing over.</p>			ES  Clerk

1011	<b>MINOR ITEMS and ITEMS FOR NEXT AGENDA</b> a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.	
1012	<b>CLOSURE</b> There being no further business, the Chairman declared the meeting closed at 9.30pm. <b>The next meeting which will be held on Monday 14<sup>th</sup> October 2024 at Lady Elizabeth Hastings School – 7.00pm - 9.00pm.</b>	

Signed .....

Date.....

Chairman

### Appendix 1

Planning Applications			
Application Number	Address	Description	Decision
Ref: 4/02698/FU	35b Walton Chase	Conversion of existing rear car port to form detached garage	Approved
24/03132/FU/	Thorp Arch Mill, Mill Lane	Replacement windows to second floor and enlargement of windows to SW elevation	Application withdrawn
Ref: 24/04164/TR	Casa Blanca, Church Causeway	T1 Elm fell dead tree – T2 fell, outgrown position. T3 Hawthorne – fell, died off covered in ivy	No Objection
Ref: 23/01462/TR	Paddock House The Green	3x silver birch thin. T2 tulip tree crown reduction. T3 Oak crown reduction	No Objection
Ref: 24/04307/FU/NE	36 Thorp Arch Park	First floor side extension, single story rear extension, removal of conservatory, construction of veranda. New front boundary wall, railings and entrance gates	Neutral but with comment

### Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

### Other

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